



## CONTRA COSTA COUNTY LOCAL PLANNING COUNCIL FOR CHILD CARE AND DEVELOPMENT

Minutes  
Thursday, September 23, 2004

**Present:** Patty Pin, Christeen Hanson, Susie Stone, Frances Greene, Cathy Roof, Joan Means, Virginia Richardson, Catherine Giacalone, Stella Walker, Sharon Kidd, Sandra Jacobsen, Sylvia Cabrales, Doris Dorris, Lara Plaia

**Absent:** Patricia Collins, Kate Ertz-Berger, Dorothy Stewart, Rowena Pineda, Dee Pruitt, Sue Houweling, Camilla Rand

**Staff Present:** Kathi Linqvist, Peggy Russell

**Guests:** Aaron Jiron, California School-Age Consortium – unable to attend

**Call to order:**

Patty Pin called the meeting to order at 5:40 p.m. Patty reviewed the agenda and asked for the July 22 minutes to be reviewed. Sylvia noted that her name was omitted from the members' present list. Patty requested to approve the July 22 minutes with the amendment. Susie Stone motioned to approve the July 22 minutes, Sandi Jacobsen second. Motion carried.

**Public Comments:** None

**Professional Development Program update:**

Kathi stated that they are currently processing the summer round applications. Approximately 165 were collected. Payment for these applicants will go out after October 31. Terrissa Hein is back after a long absence and is picking up where she left off. She is connecting with the community colleges to provide a short introduction and information about the PDP in the classrooms. By attending early childhood education courses the PDP is now being introduced to early educators just beginning their careers or are not yet working in the field. A Professional Development Program brochure is nearly complete. The executive committee has reviewed a draft and is waiting for a second draft to be finalized. Catherine talked about how the Child Care Council is working with several centers and family child care providers to become accredited. She also mentioned that the PDP would be recruiting four community advocate positions to assist with program outreach.

Sharon asked about hiring people from the community as “outreach” workers, to go into the ECE community. Clarification was that the advocates would be from the early childhood community.

Christeen and Frances mentioned that they might have leads.

**Local Planning Council Coordinator’s Report:**

Kathi has been working with the Advocacy committee preparing for the upcoming Young Children’s Issues Forum on Saturday October 23. Final preparations are being made, and presenters are being confirmed including Congresswoman Ellen Tauscher, Contra Costa’s federal representative.

Planning is also happening for the 3<sup>rd</sup> Annual Member retreat, to be held on Thursday October 28. The retreat will take place at the Westminster Retreat in Alamo. This event was held there last year, and all who attended requested to use the facilities for this year. The retreat will be from 9:00am – 3:00pm.

Kathi has been attending meetings hosted by Aaron Jiron from the California School-Age Consortium (Cal-SAC), to engage the county’s Workforce Investment Board, community colleges and after-school providers in developing a collaborative to increase the number of after-school providers. Targeting young adults with barriers, efforts will be made to enroll them in college courses related to early childhood and recreation, as well as provide a specific set of workshops to help these students learn the art of communication with children, and professionalism of the job. Funds will be available to qualifying students who commit to work as an after-school provider. A pilot project with Los Medanos College and Contra Costa College is being developed. Projections for the start of the pilot are January 2005. Aaron will be invited to attend the December 2 meeting to provide an update and more specifics about the project.

**Calendar of Events:** An updated calendar will be presented in December

**Member Attendance:**

Patty stated that member attendance is low. She asked the members present to please encourage others to attend. She said “We know that “life” happens, however, we only meet six times a year. The schedule is presented ahead of time. It’s hard when people don’t show up, and is not fair to those that do.

**Executive committee:**

Patty said there would be one more executive committee meeting prior to the retreat. She invited members to provide input for the retreat. Any suggestions need to be sent before October 12 as the agenda will be made then. Patty invited Brenda Blasingame to talk about the Universal Pre-Kindergarten planning process happening across the state, and here locally. Terrissa Hein will be invited to speak about the PDP. She thought it would be good for the council

members to know what kinds of activities are out there so that they can all be connected.

**LPC Budget Report:**

Catherine presented a revised LPC budget. She talked about moving funds to ELOA from Kathi's salary to have money for travel, and events. A motion to vote on our budget was requested. Christeen moved to accept the budget, Sharon second. Motion passed. Joan Means abstained.

**Miscellaneous:**

Kathi passed out new information sheets about members including address, phone number email, and member vacancies. Sandy asked if the addresses and email addresses were public information. Patty stated that on the County's website only their names are listed.

A discussion regarding committees began. Sharon requested to work on Advocacy, Christeen on Technology and off Budget, Lara on Partnership. Meeting dates for 2004-05 were distributed. It was mentioned to be aware of the December meeting, as there is no meeting in November.

**Travel papers:**

Members received the State reimbursement amounts for LPC member travel, and the amounts were reviewed. Itemized statements including room service need to be turned in. The LPC member Conference Request form needs to be submitted 6 weeks prior to the event. Christeen stated that in the bylaws that there is a limit to the number of people per event. Members need to bring back information to share with the group. Only one reimbursement will be allowed per person. If possible, try to find other sources of funding first. Catherine stated that if a member's employer pays for travel, that others who do not have that support should be remembered. A discussion ensued about the NAEYC conference, as it will be in Anaheim this November. Cathy stated that other members will be attending using other funding sources. She suggested that people try to attend different strands. Joan mentioned that it takes too long to be reimbursed. If all paperwork and proper receipts are submitted, it should take approximately 3-4 weeks for processing.

**Advocacy committee report:**

Cathy passed out notes from the advocacy committee meetings, including decisions made by the group. A flier has been developed and is ready for distribution. Kathi is inviting Senator Perata, and will follow up with phone call to see if he will attend. The focus of the Forum is on young children, not K-12 age group. She said that Dorothy and Sue could not attend tonight but have been working very hard. Question cards will be available for the audience to ask specific questions anonymously. A media person will be hired to write an article for the paper. Kathi will follow up with Miriam directly. Volunteers are needed to help set up and clean up the room, and to act as hosts for parents and

legislators. "I want everyone to attend, and to bring people." She said. Each advocacy committee member has committed to bringing 10 people. Joan has required her Saturday class to attend, and is offering extra credit for her Thursday night class. Virginia noticed that the flier's clip art had a misspelled word. Kathi will change it and redistribute. Sharon will create an email to distribute to her lists. LPC members will wear nametags to identify them at the Forum. Distribution of the flier is to the Child Care Council and Toni Tiexiera. A Fall color scheme was mentioned. A schedule of events or program will be developed. Kathi will find out if Mark DeSaulnier is planning to be a speaker. Patty will recognize all speakers and sponsors. Dorothy Stewart's children are creating artwork to present to the speakers. Contact Linda Kilday about tables. Frances will contact Federal Glover to obtain a response. Kathi will contact the chair rental place to find out what it would take to have them set up.

### **Preschool for all:**

Patty has been attending meetings organized by First 5 Contra Costa, the Child Care Council and the County Office of Education. Assuming that Universal Pre-Kindergarten programs will happen, this group is meeting to figure out what we can do to get ready, determine how will it look, who will be administering, identify sites, etc. A large meeting may take place the first week of February 2005, and a wide group will be invited including principals, k-3 teachers, ECE community, business leaders, and education administrators. "Everyone will be invited to the big meeting", several hundred people are estimated to be invited. A smaller group will form from the larger group to be a working group. Approximately 100 people will be divided into teams to decide courses of action such as: should early educators be required to have a BA degree? The group will work with 4-year colleges to begin designing classes/pathways. Patty stated that Brenda Blasingame would hopefully come to the retreat to discuss this in more detail. More information will be coming soon. Discussion ensued about different possible issues and potential challenges to implementing. UPK will be ramped up over time.

### **Member Retreat:**

The LPC retreat will be held on October 28. Work will include developing committee work. Brenda Blasingame has been invited to be the opening speaker. Terrissa Hein will speak on the Professional Development Program. Cathy Roof will provide a review of Forum and where to go next. Any other guest speakers you would like? Possibly Rosnina from the Child Care Council regarding the accreditation and inclusion programs (Kate to share?) Debbie Supple could speak on the new Statewide School Readiness Networks being convened.

Frances announced a meeting on September 25 in Fremont "Reconnecting Dads" to their children and families workshop.

Meeting adjourned at 6:55pm