



## CONTRA COSTA COUNTY LOCAL PLANNING COUNCIL FOR CHILD CARE AND DEVELOPMENT

Minutes

Thursday, June 21, 2007

Location: Crowne Plaza Hotel, Concord

### **Present:**

Margaret Wiegert-Jacobs, Kathy Lafferty, Joan Means, Patty Pin, Virginia Richardson, Stacie Roundtree, Lynn Pfeiffer, Camilla Rand, Cathy Roof, Susan Stone, and Judy Waggoner

### **Staff Present:**

Ruth Fernandez, Julie Everhart

### **I. Opening Procedures:**

- Welcome/Introductions  
Chair Kathy Lafferty called the meeting to order at 4:45 p.m. Introductions were made.
- Agenda Review  
The committee reviewed the agenda. The motion was made to adopt the agenda as it is written. (MS/C)

### **II. Agenda Items:**

- AB212 One-Time Funding Allocation.

Ruth announced that the 07/08 AB212 one-time funding was approved on June 18th by the California Department of Education along with the guidelines for expenditure spending. 1% of the funds can be used for Planning, 14% for Administrative Costs, and the remaining 85% to be used to directly benefit the participants. The deadline for submitting a proposal on how the one-time allocation funding will be used has been extended to August 1, 2007. The money must be spent within one year. Details on the rules for spending the allocation will be given out during a CARES statewide teleconference on June 27. Any questions pertaining to the guidelines can be answered at that time.

Ruth distributed a list of the six types of services and incentives that were suggested by the committee. She then asked everyone to prioritize them. The committee selected Customized Trainings and County-wide Leadership Institutes as being the top two priorities.

- 1) Customized Trainings: The customized training services would be drawn up on a contract and implemented by the COE staff. Other models have been found to be successful.
- 2) Countywide Leadership Institutes: The Leadership Institute would be offered in collaboration with the local Community Colleges, CSD, PDP, and the LPC, and would also be implemented by the COE staff. We could invite keynote speakers such as local leaders and national researchers.
- 3) Substitute Services
- 4) Center-based Team Professional Development Project (See Alameda County model on handout)
- 5) PITC Model to focus on Special Needs (West Ed Model)
- 6) ELDP for School-Age centers

Camilla suggested that we consider the Bilingual Education training program offered through Catholic Charities, which links courses taught at the colleges. The suggestion was also made to have training/tutoring provided by a College instructor.

Meeting Adjourned at 6:00 p.m.