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DISCUSSION           

**CONTRA COSTA COUNTY  
LOCAL PLANNING COUNCIL FOR CHILD CARE AND DEVELOPMENT  
Minutes of General Council Meeting  
Thursday, January 27, 2011**

**Members Present:** Carolyn Johnson, Deborah Penry , Kathy Lafferty, Margaret Wiegert-Jacobs, Cathy Roof, Doug Rowe, Silvana Mosca-Carreon, Daryl Hanson, Sue Houweling

**Members Absent:** Daniele Storey and Joan Means

**Staff Present:** Ruth Fernandez, Marissa Oka

**Guests:** Sue Shepardson, Marsha Patterson, Rumalda Nevarez, Brenda Sharp, Sharon Brown, Geri Quilici, Blanca Campos, Crystal Gourdine, Mark Mokski, Elsie Witt, Scott Herring, Julie Nicholson

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**1.0 Call to Order – Carolyn Johnson, Chair**

- Welcome: Chair, Carolyn Johnson called to order the Contra Costa County Local Planning Council for Child Care and Development Board meeting at 5:41 p.m.
- Introductions
- Meeting Protocol: Chair Johnson reviewed meeting protocol guidelines.
- Agenda review and adoption: Kathy Lafferty made the motion to approve agenda. Silvana Mosca-Carreon seconds the motion. Motion carried.
- Consider Approval of Past Minutes: Cathy Roof made a motion to accept the minutes of the LPC board meeting dated on 12/02/10. Doug Rowe seconds the motion. Motion carried.

**2.0 2010-2011 LPC/AB212 Activities Report-Staff**

Ruth Fernandez reviewed the LPC/AB212 Activities Report for program year 2010-2011. She presented information on the numbers of participants in the AB212 Professional Development Program (PDP) by county region. The report included specific data on: a) number of child development permits processed b) participant educational level and degree types c) quality improvement focus areas d) Center-based Team Professional Development Program (CBTM). Ruth also presented the work of the four program sites that applied for CBTM funding for 2010-2011. Council member Doug Rowe requested more data about non-Early

Childhood education degrees for AB212 participants. Ruth agreed to provide additional data at the next meeting. [LPC/AB212 Activities Report included in the Board packet].

### **3.0 Coordinator's Report:**

- **Brown Act Training Reminder:** Ruth reminded and encouraged Board members to attend the 2011 Annual Training for Advisory Bodies to the Board of Supervisors to be held on Monday, February 28, 2011 from 4:30 p.m. – 6p.m. at the Board Chambers (651 Pine Street, Martinez, CA).
- **Workforce Investment Act (WIA):** The Coordinator shared a copy of a letter submitted on behalf of the LPC to support CCCOE's WIA Youth Program Services.
- **Family and Human Services Committee:** Ruth passed out copies of an informational report submitted to the Legislation Committee of the Board of Supervisors regarding LPC/AB212 budget reductions. Ruth will be attending the Legislative Committee on Feb 7<sup>th</sup> at 9am 651 Pine St. [Memorandum provided during Board meeting]
- **CARES Plus Program Collaboration:** Ruth presented an update for CARES Plus applications in Contra Costa County. No information was disseminated. Ruth advised that additional information about this program is available on the First Five California website. She also advised that the Contra Costa First 5 Commission applied for funding. She will be able to provide more information after February 15<sup>th</sup>.
- **State-funded Program Administrators Meeting:** Ruth advised that this group continues to meet on a quarterly basis to share information, resources, and for collaboration. The next meeting is scheduled for April 18, 2011.

The presentation from Scott N. Herring was delayed. Chair Johnson proceeded to item 5.0 on the agenda.

### **4.0 Enhancing Teen Pregnancy Prevention Presentation – Brenda Sharp, MDIV, Supervisor, Ed Services, Student Programs, Contra Costa County Office of Education (CCCOE)**

Brenda Sharp from Contra Costa County Office of Education Student Programs presented on the mission and goals of the Community Challenge Grant; which works to enhance teen pregnancy prevention services. She presented relevant facts and data about a) risks and consequences of teen pregnancy b) challenges in educational attainment and c) the impact of teen pregnancy on the State deficit. [PowerPoint presentation handout was shared with the audience and included in the board packet.]

## 5.0 Committee Reports

- **Executive Committee-Carolyn Johnson**

Carolyn informed that a new calendar will be sent for the Executive Meeting due to the time change to 5:00 p.m.

- **Advocacy Committee-Cathy Roof**

- **Young Children's Issues Forum 2011- Cathy Roof/Staff-**

- Cathy presented the 7<sup>th</sup> Annual Young Children's Issues Forum flyer. She also confirmed that Delaine Eastin is secured as the speaker. At this time LPC is asking for sponsorships for the event. All members of the public are welcome to attend.

- Sue Houwelling advised that she will request that PACE sponsor the event. Crystal McClendon-Gourdine discussed her involvement and effort in informing the community of the event. Daryl Hanson announced a \$300 sponsorship from the YWCA for the event.

- **Legislative Update- Kathy Lafferty**

- Kathy reported on the Budget Hearings to happen February 2, 2011 at the Capitol. Lafferty commented on the importance of engaging parents at child development centers in the advocacy process.

- **Project Advisory Report – Margaret Wiegert-Jacobs**

- Discussions during the meetings focused on opportunities to collaborate and connect existing and new initiatives that address the needs to the ECE workplace. Ruth reported that the committee continues to meet every other month.

## 6.0 **Presentation-** Scott Herring, Northern California Child Care Advocate, Community Care Licensing Division, Statewide Child Care Program Office

Scott presented on the current status of licensing application processing. Mr. Herring described Community Care Licensing priority rationale for processing applications. He also clarified that a child care provider is only required to attend the orientation once, unless otherwise notified. Generally, orientations are good for life. Mr. Herring reviewed the California Community Care Licensing website. He encouraged the audience to go to the tools and resource sections of the website for quarterly updates.

## 7.0 Meetings attended on behalf of the LPC:

- **First 5 Children and Families Commission – Kathy Lafferty**

- No new meeting updates. February 7<sup>th</sup> meeting is scheduled to discuss the budget.

- **CCDAA- Cathy Roof**

March 14, 2011. [www.cccda.org](http://www.cccda.org)

All meetings have been in relation to the budget.

The Contra Costa LPC was nominated for the CCDAA's Annual Advocacy Award because of the leadership and track record demonstrated through the Annual Young Children's Issues Forum.

**CalSAC –Daryl Hanson**

Annual Conference scheduled during the end of February in San Diego with a focus on middle school issues.

**ELAC – Ruth Fernandez**

LPC/AB212 staff continues to attend ELAC meetings. During the last ELAC meeting, Scott Moore and Sarah Neville- Morgan were announced as the two new staff members of the ELAC.

**8.0 Public Comment**

Items on the agenda

Silvana Mosca-Carreon thanked Ruth for facilitating the workshop on the Roadmap for Kindergarten. On behalf of the parents she provided her a token of appreciation.

Items of interest to the public

Cathy Roof announced the April 1, 2011 fundraising event for Martinez Early Childhood Center.

Sue Shepardson: Provided brochures for the Program for Infant Toddler Care (PITC) Training. Training can be done for free or for a fee. Ruth invited her to sign up for a presentation at a future LPC meeting.

Contra Costa Association of Young Children- Elsie Witt notified the Council of the newsletter of events that her organization creates. She offered to add LPC events to the newsletter. All requests should be e-mailed to [Elsiejwitt@aol.com](mailto:Elsiejwitt@aol.com) and/or [Mkaypat@yahoo.com](mailto:Mkaypat@yahoo.com).

**9.0 Adjournment**

Doug Rowe moved to adjourn. Margaret Wiegart-Jacobs second. Motion carried. Adjournment at 7:30 p.m.

*Minutes Submitted by Marissa Oka and Ruth Fernandez*

Minutes Approved: May 26, 2011