



Contra Costa County Office of Education

Contra Costa County Local Planning Council for Child Care and Development


Purpose: LPC Strategic Planning Retreat  
 Location: 550 Ellinwood Way, Pleasant Hill - CCCSIG  
 Time: 1:00 PM – 5:00 PM

Facilitators: Daryl Hanson/Ruth Fernandez  
 Timekeeper: Melinda Hyde  
 Recorder: Melinda Hyde

*The projected timeline is a projection only not a limitation on the length of any agenda item, and may be revised at the meeting.  
 The Contra Costa County Local Planning Council for Child Care and Development (LPC) will provide reasonable accommodations for persons with disabilities planning to participate in Contra Costa County Local Planning Council meetings who contact the LPC Coordinator at least 48 hours before the meeting at 925-942-3413.*

**AGENDA**

**Thursday, December 8, 2011**

 TIME	AGENDA TOPIC	PURPOSE	DISCUSSION LEADER	DESIRED OUTCOME
1:00 - 1:15	Welcome/Introductions Agenda Review/Purpose/Outcomes/Norms	C, A	Daryl/Ruth	Approval of agenda
1:15 - 2:00	Community Stakeholder Dialogue: Invited community stakeholders share their ideas to develop a plan that is action driven, relevant to current local structural changes and identifies key strategies in early care and education	D	Guest Facilitator	Community stakeholders share their views and offer input for the development of the child care plan
2:00 - 2:10	Break	I	All	
2:10 - 2:50	Local Planning Council's Mission, Vision, Values, Member Responsibilities	I, D	All	Build shared understanding & inform new LPC members
2:50 – 3:00	Break	I	All	
3:00 – 4:30	Community Scan – review input from community stakeholders Identify: <ul style="list-style-type: none"> <li>• Local Strengths, Weaknesses, Threats, Opportunities</li> <li>• Strategic Focus Areas: Goals</li> </ul>	D,C	Guest Facilitator	Participants review input gathered from community partners and identify key goals for the child care plan
4:30 – 5:00	Summary/Next Steps/Evaluation/Close	D,C,A	Guest Facilitator/Ruth	Agree on next steps and define next meeting agenda

D = Discussion C = Consensus A = Action I = Information