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Contra Costa County Office of Education  
 Contra Costa County Local Planning Council for Child Care and Development

Purpose: LPC Advocacy Committee Meeting  
 Location: CCCOE/Las Trampas Conference  
 Time: 2:00 PM – 4:00 PM

Facilitator: Cathy Roof  
 Timekeeper: Ruth Fernandez

*The projected timeline is a projection only not a limitation on the length of any agenda item, and may be revised at the meeting.  
 The Contra Costa County Local Planning Council for Child Care and Development (LPC) will provide reasonable accommodations for persons with disabilities planning to participate in Contra Costa County Local Planning Council meetings who contact the LPC Coordinator at least 48 hours before the meeting at 925-942-3413.*

**AGENDA**  
**Tuesday, October 18, 2011**



TIME	AGENDA TOPIC	PURPOSE	DISCUSSION LEADER	DESIRED OUTCOME
2:00 - 2:10	Welcome/Introductions Agenda Review/Approval	C, A	Cathy	Approval of agenda and/or amendments
2:10 - 2:30	<u>Staff Report/Updates:</u> Event Background and Overview Event Budget/Sponsorship Updates Potential Partners/Sponsors	I,D	Cathy/Ruth	Event Updates
2:30 – 3:15	<u>Victory Vision Board:</u> Date and time Location Keynote Theme Event Format Targeted attendance Fundraising Goal	I	Ruth	Define group vision and goals for event
3:15 – 3:45	<u>Next Steps:</u> Define Committee Meeting Calendar Committee Tasks	I,D	All	Discuss next steps and define next meeting agenda
3:45 – 3:55	Other Updates/Announcements	I	All	Share information about resources and other items of interest
4:00	Meeting Adjourn	A	Cathy	

D = Discussion C = Consensus A = Action I = Information

**NEXT MEETING: TBD**