



**CONTRA COSTA COUNTY
LOCAL PLANNING COUNCIL FOR CHILD CARE AND DEVELOPMENT
GENERAL COUNCIL MEETING**

Thursday, October 27, 2011
5:30 pm – 7:30 pm
Contra Costa County Office of Education
Board Room
77 Santa Barbara Road
Pleasant Hill, CA 94523

The projected timeline is a projection only, not a limitation on the length of any agenda item, and may be revised at the meeting. The Contra Costa Local Planning Council for Child Care and Development will provide reasonable accommodations for persons with disabilities planning to participate in the Contra Costa Local Planning Council meetings who contact the Contra Costa Local Planning Council for Child Care and Development Coordinator at least 48 hours before the meeting at (925) 942-3413.

AGENDA

PROJECTED TIMELINE	ORDER OF BUSINESS	PURPOSE
10 min.	1.0 <u>Call to Order</u> – Daryl Hanson, LPC-Chair <ul style="list-style-type: none"> • Welcome / Introductions • Review of meeting process and protocol • Consider Approval of August 22, 2011 Minutes • Review and Adoption of October 27, 2011 Meeting Agenda 	Information/ Action
10 min.	2.0 <u>Planning Council</u> <ul style="list-style-type: none"> • Accept endorsement of policy recommendation proposed by First 5 Early Childhood Leadership Alliance (ECLA) on Universal Developmental Screening • Accept Annual LPC Self Evaluation Findings Report 	Action
5 min.	3.0 <u>Coordinator’s Report:</u> <ul style="list-style-type: none"> • AB212/LPC Activities Update 	Information
60 min.	4.0 <u>Guest Presenters:</u> <ul style="list-style-type: none"> • Sue Shepardson, Program for Infant Toddler Care Partners for Quality (20 min.) • Dr. Diane Dooley MD HEAL Zone Initiative for Monument Community Partnership (20 min.) • CARES Plus Program Presentation by Nancy Cuny & Cynthia Chavez 	Information

PROJECTED TIMELINE	ORDER OF BUSINESS	PURPOSE
15 min.	5.0 <u>Committee Reports</u> Executive Committee – Daryl Hanson Prek-to-K Transition Adhoc Committee-new calendar Project Advisory Committee-Margaret Wieger-Jacobs Advocacy Committee –new calendar	Information/Discussion
3 min. per speaker	6.0 <u>Public Comment</u> <ul style="list-style-type: none"> • Items on the agenda • Items of interest to the public 	Information
7:25 p.m.	7.0 <u>Adjournment</u>	

If you wish to speak on a matter on the agenda, please give your name and identify any group or organization you represent for the record prior to your presentation.

If you wish to speak on a matter NOT on the agenda, please wait until the Chair calls for public comment at the end of the regular meeting.

The Council shall only take action related to items listed on the current agenda.

***If you have any questions regarding the agenda please contact:
 the Contra Costa County LPC Coordinator Ruth Fernández at
 (925) 942-3401 or email rfernandez@cccoe.k12.ca.us***

Contra Costa County Local Planning Council website www.plan4kids.org

***Date and time for next regular meeting of the
 Contra Costa County Local Planning Council
 TBD***

Visit our website above for meeting information



ACTION x
DISCUSSION

**CONTRA COSTA COUNTY
LOCAL PLANNING COUNCIL FOR CHILD CARE AND DEVELOPMENT
Minutes of General Council Meeting
Monday, August 22, 2011**

Members Present: Carolyn Johnson, Doug Rowe, Estela Alvarez, Margaret Wiegert-Jacobs, Cathy Roof, Silvana Mosca-Carreon, Deborah Penry, Kathy Lafferty, Joan Means, Daryl Hanson,

Members Present Via Telephone: Crystal McClendon-Gourdine, Daniele Storey and Janeen Rockwell-Owens

Members Absent: Sue Houweling

Staff Present: Ruth Fernandez, Terrissa Hein and Mindy Hyde

Guests: Mark Mokski, Noura Halabi, Cassandra Campbell, Judy Waggoner, Enid Mendoza, Pam Tyson, Eric Peterson, Anabella Gutierrez, Bettina Engelman, Adriana Morales, Janissa Rowley, Barbara Bartels, Karla Davis, Miriam Ramirez, Connie Hanson, Rhea Koss, Elionora Salazar, Brenda Brown, Camen Angulo

1.0 Call to Order – Carolyn Johnson, Chair

- Welcome: Chair, Carolyn Johnson called to order the Contra Costa County Local Planning Council for Child Care and Development Board meeting at 5:46 p.m.
- Introductions, Ruth introduced Mindy Hyde the new part-time Administrative Assistant for the LPC/AB212 programs. Mindy works half of her time with CPIN and the other half with LPC.
- Meeting Protocol: Chair Johnson reviewed meeting protocol guidelines.
- Agenda review and adoption for August 22, 2011 meeting: Doug made the motion to approve agenda. Joan Means seconds the motion. Motion carried.
- Consider Approval of Past Minutes: Deborah Penry made a motion to accept the minutes of the LPC board meeting dated on 05/26/11. Doug seconds the motion. Motion carried.

2.0 Planning Council

- **Vote – LPC 2011-2012 Slate of Officers**
Joan Means made a motion to accept the proposed 2011-2012 Slate of Officers. Daryl Hanson, Chair, Cathy Roof, First Vice Chair, Sue Houweling, Second Vice Chair. Kathy Lafferty seconds the motion. Motion carried.
- **Accept Proposed Budgets for FY 2011-2012** – Kathy Lafferty made a motion to approve both budgets for 2011/12. Doug Rowe seconds the motion. Motion carried.
- **Accept Revised Subcommittee List for FY 2011-2012** – Cathy Roof made a motion to accept the revised subcommittee list. Silvana Mosca-Carreon seconds motion. Motion carried.

Minutes Approved: Draft

3.0 Consent Items

- **End of Year AB212 Activities Report for FY 2010-2011-** 90 stipends were awarded to teachers who met requirements. Stipend amount was \$1,150 per participant, plus one received a degree completion stipend. A total of \$105,500 was awarded to AB212 Professional Development Program participants. Report included a chart of services provided with a break down of the types of services and hours spent per participant. Ruth provided an overview of the Center-Based Team Professional Development Program; including the description of the professional activities that were sponsored throughout the year. Lastly, Terrissa Hein explained the process of the program and how it affected the teams positively. A detailed written report of both program components for the AB212 program was included in the meeting packet. Cathy Roof made the motion to accept the report. Then Margaret Wiegert –Jacobs seconds the motion. Motion carries.
- **End of Year LPC Activities Report for FY 2010-2011-** Ruth presented a written report of major activities and accomplishments during Fiscal Year 2010-2011 that is included in the packet. Highlights included: successful execution of the Young Children’s Issue Forum, implementation of A Roadmap to Kindergarten: Parent Guide, and the continuous nurturing of successful partnerships across the county. A Road Map to Kindergarten’s Train the Trainers workshop was launched June 13, 2011. Ruth wants to keep the integrity of the tool. LPC has kept momentum and great partnerships in community in spite of drastic budget cuts for the LPC and AB212.
Margaret asked whether or not we were giving the parent guide out for free to low income families. Ruth explained that priority 1 (zip codes with highest needs) will be given the guide free for the first year. There will be \$4 nominal fee to recover production costs. Margaret asked what marketing strategy is used to reach low income families. Ruth reported that next steps include developing the marketing campaign and dissemination strategies with guidance from the LPC’s PreK-to-K Transition Adhoc Committee; more information to be shared at future meetings. Doug Rowe made the motion to accept report, Silvana seconded motion. Motion carried.

- ### 4.0 Presentations by 2010-2011 Grantees for the Center-Based Team Professional Development Program (CBTM):
- Ruth Fernandez explained the AB212 CBTM Program and gave an overview of why the centers were here to present. CBTM grantees were invited to present their goals, accomplishment, and lessons learned from their participation in the program. The intent of the CBTM program is to increase staff professional development by promoting “collaborative learning” through the development of professional learning communities. Present during the meeting were representatives from the four centers who received AB212 funds during FY 2010-2011 including: Concord Child Care Center, Martinez Early Childhood Center, and Community Services Bureau, Lavonia Allen Center and Riverview Center.

5.0 Committee Reports

Executive Committee – Carolyn Johnson/Doug Rowe-

Carolyn reported that the committee started discussion about the Needs Assessment and Comprehensive Countywide Plan that are both due during this fiscal year. Considering the 50% budget reduction to the LPC, resources available to meet State mandates were almost fully diminished. LPC will have to strategically prioritize projects and creatively leverage resources and partnerships with other community programs to collect data and meet on-going mandates. During the last Executive Committee members began the strategic planning process for the development of the Countywide Child Care Plan. Committee members will continue to provide brief updates during General Council meetings. The entire LPC membership will have an opportunity to participate in the strategic planning process at the December Member Retreat. Talked about partnerships in community and funding resources to put out new report with reductions. Discussed Roadmap. Doug – discussed recruitment for the Board especially in areas of county that are underserved.

Advisory Committee – Margaret presented Dr. Ovick with Recognition Certificate during a Board of Education Meeting this month. The certificate was presented on behalf of the LPC in recognition of his commitment and support of early education and his participation in the Annual Young Children’s Issues Forum. Recognition in front of his board was important because he advocated for early childhood. Board member Jacobs commended Ruth Fernandez for her vision of including Dr. Ovick in this recognition as his support is valuable in the early education community.

6.0 Public Comment

- Items on the agenda – None
- Items of interest to the public
 - Eric from Child Care Council – He shared that they have been receiving many calls from parents asking about the CEL. There is a list of subsidized programs that the Child Care Council is putting together to disseminate in the community and to inform families of subsidized care options. Since the CEL was eliminated, each program keeps a wait list.
 - Silvana Mosca-Carreon thanked Ruth/Terrissa for their outstanding work this past year.
 - Daryl Hanson thanked Carolyn Johnson for serving as Chair during the last two years.
 - Mark asked if Child Care Council can help with CPS referrals for state-funded child development programs.

7.0 Adjournment - 7:37 p.m.

Minutes Submitted by Mindy Hyde and Ruth Fernandez

Minutes Approved: Draft

Early Childhood Leadership Alliance (ECLA)

Position Statement on Universal Developmental Screening

(Posted at www.FirstFiveCC.org, August 2011)

Rationale

The Early Childhood Leadership Alliance (ECLA) of Contra Costa County believes that early identification of developmental delays in infants, toddlers and preschoolers (birth to five years) is critical to the well-being of children and their families. Young children develop rapidly in the first five years. Research shows that roughly 85% of the brain's core structures form by age three (1). Early detection of developmental delays allows for early intervention and maximizes the chances of improving outcomes (2). Developmental screening is designed to identify children who should receive further evaluation and assessment to determine if a developmental delay exists.

Many children with developmental delays and disabilities are not being identified early. According to Zero to Three, "One- third of California's infants and toddlers face serious risks that compromise their development and school readiness" (3), yet only 17% of children have been diagnosed with a developmental or behavioral disability in the United States. Of the children who have delays in language or other areas, 50% remain unidentified before starting school (4). Experts recognize that early detection of developmental delays and appropriate intervention can significantly improve a child's functioning and reduce the need for costly lifelong interventions (2).

Parents rely on their child's service providers for information and guidance about their child's development. Children's delays and disabilities can be identified by health professionals, early childhood educators, child welfare workers, and other early childhood professionals using screening tools. Standardized and routine screening has been shown to accurately identify 70% to 80 % of children who need further evaluation (5).

For pediatricians, the American Academy of Pediatrics (AAP) recommends that developmental screenings be administered at regular intervals, in addition to developmental surveillance conducted as a part of every well-child preventive care visit (6). However, most pediatricians have not yet adopted universal screening as part of their practice. Only 39% of primary care providers use a standardized screening tool (7), which in part explains why pediatricians identify only an estimated 20% - 40% of preschool-age children with delays or disabilities (8). Many pediatricians -- 65% -- feel inadequately trained to assess children's developmental status (4).

Early Childhood Leadership Alliance (ECLA) Policy recommendation

ECLA of Contra Costa County recommends universal developmental screening for all children birth to 5 years throughout Contra Costa County in order to:

- Identify children early who may have developmental delays and may benefit from referral to agencies that provide assessment and/or higher levels of developmental remediation.

References Cited

- (1) Bruner, C., V. Elias, D. Stein and S. Schaefer. 2004. *Early Learning Left Out, An Examination of Public Investments in Education and Development by Child Age*. Voices for America's Children and Child and Family Policy Center. <http://www.aecf.org/upload/publicationfiles/ec3655k756.pdf>
- (2) *Outcomes for Children Served through IDEA's Early Childhood Programs*. 2011. The Early Childhood Outcomes Center, FPG Child Development Institute, University of North Carolina. <http://www.fpg.unc.edu/~eco/assets/pdfs/outcomesforchildrenfinal.pdf>
- (3) *Investing in California's Babies Means Investing in California's Future*. 2011. ZERO TO THREE, National Center for Infants, Toddlers, and Families. http://main.zerotothree.org/site/DocServer/Babies_and_CA_Budget_2011_final.pdf?docID=12081
- (4) *Child Development*. 2005. U.S. Department of Health and Human Services, Centers for Disease Control and Prevention. <http://www.cdc.gov/ncbddd/child/devtool.htm>
- (5) Brooks, S. & the Northern California Training Academy. 2010. *Implementing Ages and Stages screening tools in Child Welfare Services: A tool kit*. University of California, Davis. <http://academy.extensiondlc.net/file.php/1/resources/DS-AgesAndStagesScreening.pdf>
- (6) American Academy of Pediatrics. 2006 (reaffirmed 2010). Identifying Infants and Young Children with Developmental Disorders in the Medical Home: An Algorithm for Developmental Surveillance and Screening (Policy Statement). *Pediatrics* 118(1):405-420. <http://aappolicy.aappublications.org/cgi/content/full/pediatrics;118/1/405>
- (7) McCann, C.E., and K. Yarbrough. 2006. *Snapshots: Incorporating Comprehensive Developmental Screening into Programs and Services for Young Children*. Ounce of Prevention Fund, Chicago Illinois. <http://www.ounceofprevention.org/news/pdfs/Snapshots.pdf>
- (8) National Quality Forum, Child Health Quality Measures, NQF Review #1448, page 3. December 2009. <http://www.qualityforum.org/WorkArea/linkit.aspx?LinkIdentifier=id...52734>

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- Bear, L.M. 2004. Early identification of infants at risk for developmental disabilities. *Pediatr. Clin. North Am.* 51(3):685-701. <http://www.ncbi.nlm.nih.gov/pubmed/15157592?dopt=Abstract>
- California Statewide Screening Collaborative and Developmental Screening Instruments. 2010. Management Bulletin 10-01. California Department of Education, Child Development Division. <http://www.cde.ca.gov/sp/cd/ci/mb1001.asp>
- CHDP Provider Information Notice No.:09-14. "CHDP Health Assessment Guidelines Revision: "Section 503: Developmental and Socio-emotional/Behavior Surveillance, Screening and Anticipatory Guidance." California Health and Human Services Agency, Department of Health Care Services. <http://www.dhcs.ca.gov/services/chdp/Documents/Letters/chdppin0914.pdf>
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King, T.M., L.A. Rosenberg, L. Fuddy, E. McFarlane, C. Sia, and A.K. Duggan. 2005. Prevalence and early identification of language delays among at-risk three year olds. *J. Dev. Behav. Pediatr.* 26(4):293-303.

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<http://www.dss.cahwnet.gov/getinfo/acl06/pdf/06-54.pdf>

August 3, 2011

ECLA DEVELOPMENTAL SCREENING POSITION STATEMENT

ACTION

DISCUSSION

This paper is in response to community leaders coming together in February 2011 to think about the needs and well being of children residing in Contra Costa County, with the intent of increasing service system effective, collaboration, leveraging opportunities, and reducing duplication of efforts in supporting our youngest residents.

This position statement reflects the Early Childhood Leadership Alliance's (ECLA) commitment to developmental screening of young children for the purpose of early identification of developmental issues or delays(social –emotional, cognitive, communication, adaptive, motor and behavioral) that required monitoring or further evaluation. ECLA recognizes that early identification allows for early intervention to children and their families resulting in future cost savings to our community at large and better outcomes for children.

As part of this countywide effort for universal screening of young children, the ECLA Developmental Subcommittee is asking each ECLA member to either endorse this policy today by approving the listing of their organization or obtain their organization/agency's approval to list their name as a partner in this effort on the bottom of the policy statement.

I give approval to list my agency listed in developmental screening policy statement:

Yes, list my organization: Contra Costa Local Planning Council for Child Care and Development (LPC)
(organization name)

I will need to obtain approval and will notify, Wanda Davis, of our response by 10/31/2011

LPC, Ruth Fernandez, Coordinator (925) 942-3413

**Mail this form to the LPC Consultant by
 November 15 of each year to:**
 Child Development Division
 California Department of Education
 1430 N Street, Suite 3410
 Sacramento, CA 95814-5901

**LOCAL CHILD CARE AND DEVELOPMENT PLANNING COUNCIL PROGRAMS
 SUMMARY OF SELF EVALUATION FINDINGS**

Agency: Contra Costa County Office of Education Vendor Number: 1007

Agency Representative: Ruth Fernandez Title: LPC Coordinator

Telephone Number: (925) 942-3413 Dates Reviewed: 10/27/2011

Compliance Items	KEY DIMENSIONS FROM CALIFORNIA <i>Education Code (EC)</i>	Compliant	Non compliant
1. <i>EC</i> Section 8279.3 and 8499.5(b)	Involvement in Local Priority Setting Process Parents, staff, Board of Supervisors, County Superintendent of Schools, LPC members, and the public at large participate in reviewing and evaluating core data elements and determine local priority areas of unmet child care and development services for all children.	√	
2. <i>EC</i> Section 8499.5	Governance and Administration Policies, needs assessments, comprehensive child care and development plans, and administration of LPC categorical programs meet statutory requirements.	√	
3. <i>EC</i> Section 8499.5	Funding Allocation and use of funds meet statutory requirements for allowable expenditures.	√	
4. <i>EC</i> Section 8499.3	Standards, Assessment, and Accountability Categorical LPC programs meet state standards for membership certification.	√	
5. <i>EC</i> Section 8499.3(f),(g)	Staffing and Professional Development Staff members and LPC members are recruited, trained, assigned tasks, and assisted to ensure the effectiveness of the program.	√	



Contra Costa Local Planning Council for Child Care and Development
Coordinator's Report
LPC GENERAL MEETING
October 27, 2011

MAJOR ACTIVITIES AND ACCOMPLISHMENTS

***A Road Map to Kindergarten*® Wins Top Award in the CalSPRA Excellence in Communication Awards**

The California School Public Relations Association (CalSPRA) has awarded the CCCOE (Ruth Fernandez, LPC Manager, and Diane Morrell, Communications Office) an *Award of Excellence*, their highest honor, for the work done on the *A Roadmap to Kindergarten*® project.

The "Excellence in Communication Awards" recognize superior achievement in meeting strategic goals through high quality communications products and public relations programs. Judging is based on printed samples, as well as a written summary which clearly explains how assessment, research and planning, target audience, measurable goals, and evaluation were used in the development of the project.

Implementation study of *A Road Map to Kindergarten*® Parent Sessions:

In collaboration with Head Start, the Community Services Bureau, and West Contra Costa Unified School District, the LPC Coordinator will facilitate a series of six (two-hour) parent sessions at three HS sites in West Contra Costa: Verde, Lake and Lincoln. The Lincoln site also has a State Preschool classroom that will also be part of the pilot. The purpose of the study will be to document the impact of *A Road Map to Kindergarten*® Parent sessions on parent perspectives, awareness, and confidence level regarding their capacity to be a leader and active advocate for their child's education. Anecdotal information will also be collected from parents participating in the sessions through focus groups. The goal is to document the characteristics of service delivery, communication style and resources that promote active parent involvement in school and increase communication with school staff and classroom teachers.

The LPC Coordinator is currently developing the parent session lessons utilizing the content of *A Road Map to Kindergarten*®. The six session format offers the opportunity to engage in deeper conversations with families. These conversations will provide relevant feedback for the school and will also be used to guide the identification of additional ancillary resources relevant for families.

Recent Presentations:

- ✓ LPC Coordinator presented at the PACE Conference on October 15th, Anaheim, CA
- ✓ Parent Workshop presented at Cambridge Community Center on September 29th
- ✓ Overview of the tool presented at: the Oakland Education Cabinet for Early Childhood, October 13th, Mills College Oakland, CA

Next Trainer's Workshop to be held on January 18th, 2012

Registration information to be announced soon at: <http://www.ccco.k12.ca.us/edsvcs/roadmap.html>

AB212 Center Based Team Professional Development Program

We are excited to announce the 2011-2012 CBTM grantee centers. Four programs were selected by the screening committee this year to receive a CBTM grant:

- ✓ Community Services Bureau-Martinez Children's Center (1st year applicant)
- ✓ Community Services Bureau-GM III (1st year applicant)
- ✓ Cambridge Community Center (1st year applicant)
- ✓ Martinez Early Childhood Center (3rd year applicant)

Director Seminar Series

In partnership with the DVC Director Mentor Program (Joan Symonds, Coordinator), the LPC Coordinator is co-sponsoring and co-facilitating a Director Seminar Series. The first session was held on Monday, October 17th, 2011 at the DVC Children's Center. The goal of the series is to nurture a supportive network of resources for Directors of Early Childhood Programs in Contra Costa County, Central/South area. Currently, a total of four face-to-face sessions are planned in addition to on-line communication and discussions. Sessions are open to all Directors in private and State-funded programs.

Challenges and Proposed Resolutions to Local Planning Issues and Activities

Current Council vacancies need to be filled. Coordinator will be releasing a Public Announcement of Vacancies requesting applications for LPC membership. Announcement will be forward to Board of Supervisors and County Office of Education.

Coordination and Collaboration Efforts

Coordination of resources and collaboration efforts are two essential roles that the LPC Coordinator plays locally. Given the across the board budget reductions made to all state-funded programs, collaboration is necessary in order to preserve essential services and resources that support the ECE workforce and quality care services for young children.

In Contra Costa, the LPC Coordinator convenes a quarterly **State-funded Program Administrator's Group** which provides an opportunity for program administrators and directors to exchange resources and information that support their program. Through these quarterly meetings, Contra Costa State Funded Programs have developed a close rapport and strong relationships which led to the development of creative solutions and team problem solving discussions. Experienced directors are able to coach and support newer directors and share information about successful program policies. The last State-funded Program Administrators Meeting was held on Wednesday, October 19th from 2-4 p.m. at the CCCOE. **Next meeting to be held on January 16, 2012 from 2-4 p.m.**

The LPC Coordinator continues to actively participate in local, regional, and state groups and coalitions that work to improve quality early care and education services and system policies. The following is a list of groups in which the Coordinator plays an active leadership and development role:

- Preschool Makes a Difference Cross-agency Collaborative Advisory Group
- First 5's Early Childhood Leadership Alliance (ECLA)
- Contra Costa Council's Workforce Development and Education Task Force
- Co-Chair of CSU of the East Bay's Gateways Cradle-to-Career School Readiness Network
- Contra Costa COE Curriculum Council
- County Offices of Education Child Development Program Administrators of CCSESA
- Member-at-Large of the Contra Costa AEYC affiliate
- Contra Costa County State-Funded Program Administrator's Group
- Contra Costa CARES Plus Cross Agency Consortium
- CPIN Regional Advisory Committee
- California Child Care Coordinator's Association (CCCCA)
- California Child Development Administrators Association (CCDAA)



Options for Participation in CARES Plus CLASS

Option A: INDIVIDUAL TEACHER PARTICIPATION – *teachers are eligible for stipend and incentives (Both FCC and Centers)*

Individual teachers working with children age 3- 5 may participate in CARES Plus according to the CARES Plus guidelines and requirements. To receive a stipend, participants must do all of the following:

- a. Attend a information session at one of the colleges or child care council office, scheduled during August and September
- b. Submit application to First 5 Contra Costa by October 3, 2011
- c. Participate 20 hours of facilitated group study using the Looking at Classrooms video library
- d. Keep journal per facilitator request
- e. Review independently the introduction and Looking at Classrooms video libraries between facilitation sessions
- f. View 1 hour Smoking cessation video
- g. If less than AA in ECE, continue education per recommendation and approval from Community College Advisor (min 3 units during the year)
- h. Submit all of the following documentation to First 5 Contra Costa by June 15, 2012:
 - o Certificates verifying completion of online independent review of Looking at CLASSrooms, CLASS Introduction and 1 hour smoking Cessation (available to print following completion) PLUS
 - o Request for Incentive form signed by Facilitator, indicating successful completion of workshops and by Community College Advisor (if less than AA degree)

Every teacher will receive:

- 6 month video subscription to Looking at Classrooms and preK video library (mid December through mid May)
- Pre (October/November) and post (May/June) CLASS assessment
- Clip board, timer and journal
- CLASS Dimensions Guide
- CLASS PreK Manual
- Intentional Teacher book
- \$800 stipend upon proof of completion including certificates from Introduction, Looking at Classrooms and Smoking Cessation online trainings.

Note: Staff in subsidized centers may not receive both the AB212 and CARES plus incentives in the same year.



Options for Participation in CARES Plus CLASS

Option B: CENTER-BASED FACILITATION DURING PAID STAFF TIME: *site is eligible for stipend and incentives (centers only)*

In this option, the Site Supervisor or Program director will be the participant of record, however the stipend award will be given to the site and not to the individual. Site supervisors/Program directors may work with staff on increasing knowledge of CLASS tool and effective practices by integrating content of Introduction and Looking at CLASSrooms into staff meetings and/or other Head-Start/State Preschool paid time.

Site Supervisor Program Director participating in this option must have completed the two day CLASS reliability training in the past 2 years or have current certification of CLASS reliability. Note: Subsidized centers may not receive both the AB212 and CARES plus incentive in the same year.

For site stipend and other resources, Director/Site Supervisor will complete all of the following:

- a. Submit Director/Site supervisor application to CARES plus by October 3, 2011
- b. Director-paced viewing of Introduction to CLASS with staff
- c. Director-paced viewing of Looking at CLASSroom video library series (9 dimensions) with staff (access available December through May)
- d. Director-paced viewing of 1 hour smoking cessation with staff
- e. Submit all of the following documentation to First 5 Contra Costa by June 15, 2012:
 - o Certificates verifying completion of review of Looking at CLASSrooms, CLASS Introduction and 1 hour smoking Cessation (available to print following completion) PLUS
 - o Request for Site Incentive Form

The site will receive:

- 1 year subscription to the preK video library for site
- 6 month subscription to preK Looking at CLASSrooms for site
- Technical assistance by CLASS expert
- \$1,300 stipend for site
- CLASS Dimensions Guides for every participant
- CLASS PreK Manual for every classroom
- Intentional Teacher book for every classroom

Teachers at these sites may also participate in Option A, but must adhere to Option A regulations.



Options for Participation in CARES Plus CLASS

Option C: CENTER-BASED FACILITATION OUTSIDE OF PAID STAFF TIME: *site facilitator and teachers are eligible for stipend and incentives (centers only)*

Site supervisors/Program directors or other designated lead staff (aka “CLASS Site Facilitator”) having at least a BA in early childhood education (or equivalent , or waiver by Community College Advisor) may work with staff on increasing knowledge of CLASS tool and effective practices by facilitating meetings outside of paid staff time.

CLASS Site Facilitator must have completed the two day CLASS reliability training in the past 2 years or have current certification of CLASS reliability. For stipend and other resources, CLASS site facilitator and participating teachers must complete all of the following:

- a. Participating teachers and CLASS Site Facilitator must attend a 3 hour Introduction to CLASS live information workshop scheduled for August and September
- b. Participating teachers and CLASS Site Facilitator must submit application for CARES Plus participation by October 3, 2011
- c. CLASS Site Facilitator will submit to First 5 Contra Costa for advance approval, a schedule showing 20 hours of planned group study using the Looking at Classrooms video library OR be working with a Community College Advisor on a reasonable schedule of implementation
- d. CLASS Site Facilitator will participate in facilitator training and meetings hosted by First 5 Contra Costa (at least 2 – one in fall and one in spring plus video conferencing, TBD)
- e. Every teacher will meet the requirements of Option Ac – Ag, led by CLASS Site Facilitator.
- f. The CLASS Site Facilitator will track participation of teachers.
- g. CLASS Site Facilitator and participating teachers will submit all of the following documentation to First 5 Contra Costa by June 15, 2012:
 - o Certificates verifying completion of review of Looking at CLASSrooms, CLASS Introduction and 1 hour smoking Cessation (available to print following completion) PLUS
 - o Request for Incentive form signed by Facilitator, indicating successful completion of workshops and by Community College Advisor (if less than AA degree)

Every teacher will receive:

- 6 month video subscription to Looking at Classrooms and pre-K video library (mid Dec through mid May)
- Pre (October/November) and post (May/June) CLASS assessment
- Clip board, timer and journal
- CLASS Dimensions Guide
- CLASS PreK Manual
- Intentional Teacher book
- \$800 stipend upon proof of completion including certificates from CLASS Introduction, Looking at Classrooms and Smoking Cessation online trainings

The CLASS Site Facilitator will receive:

- \$1,300 stipend
- 1 year subscription to the pre-K video library
- 6 month subscription to pre-K Looking at CLASSrooms
- Ongoing technical assistance by CLASS expert
- CLASS Dimensions Guide



Options for Participation in CARES Plus CLASS

- CLASS Pre-K Manual
- Intentional Teacher book