CONTRA COSTA'S PROFESSIONAL DEVELOPMENT PROGRAM FOR AB212 STATE FUNDED PROGRAM PARTICIPANTS 2011-2012

Process for AB212 State Funded Program Participants		
Eligibility criteria	• Employed in a licensed state-funded child care facility • Work directly with children ages 0-12 years who receive state subsidized child care services • Employed 15 hours a week or more with the same state-funded child care employer for nine (9) months preceding a stipend request. • Intend to continue working at the same facility after receiving your stipend	
AB212 Information Session	Available for NEW AB212 State Funded Program staff. Please contact your site supervisor to schedule, if needed. Dates and times to be announced at www.plan4kids.org	
AB212 State Funded Program Application and Planning Tool	All participants are required to complete a new AB212 Application and Planning Tool even if no information has changed. Applications must be submitted by November 15, 2011 for eligibility for funding in 2011-2012. An AB212 PDP Representative will sign the Application and Planning Tool after it is reviewed and approved. **Changes or modifications to your Planning Tool need to be approved before implementation.**	
Education Plan	**An Education Plan is required.** You may need to develop an Education Plan with a college advisor. Your AB212 PDP Representative will inform you if you can use your existing Education Plan or if you will need a new one. You will need to include any coursework on your Application and Planning Tool, which you expect to complete prior to May 31, 2012. Changes or modifications to your Education Plan need to be approved before implementation.	
AB212 Educational Requirement	For 2011-12 ALL AB212 participants are required to complete three (3) units of general education or early childhood/child development (after July 1, 2011) toward degree, as documented on transcript with grade of C or better. Coursework planned must be completed prior to May 31, 2012 to be considered for any incentives. Early childhood educators who hold a BA or higher with a min. of 24 child development units including the core 8 courses as identified by the Curriculum Alignment Project may complete a minimum of 54 pre-approved professional growth hours for eligibility to the AB212 PDP.	
Quality Improvement Plan	All AB212 Participants are required to: • Review a newly identified area of need from the most recent Action Plan completed at your program, related to Desired Results, Preschool Learning Foundations, or California Preschool Curriculum Framework and school readiness indicators. • Develop a Quality Improvement Plan for the newly identified need, • Complete action steps from the approved Quality Improvement Plan, and • Write a summary of activities and reflections on professional growth achieved through the plan.	
Important Due Dates	November 18, 2011	Application and Planning Tool (must be received on or before this date)
	April 15, 2012	Quality Improvement Project Reflection Summary (must be received on or before this date)
	June 01, 2012	Educational Requirement completed and proof (must be received on or before this date). Request for Annual Participation Incentive and all incentives (must be received on or before). All supporting documents must be received with the Stipend Request Form.
Incentives	The amount of the incentives will be based on the number of Application and Planning Tools submitted by November 18, 2011. Priority will be given first for completion of Annual Participation requirements. Additional incentives will be announced after January 1, 2012.	
AB212 PDP Representative	For questions or to submit an application, please contact your representative: Terrissa Hein 925-753-5415 thein@cccoe.k12.ca.us	