



## CONTRA COSTA COUNTY LOCAL PLANNING COUNCIL FOR CHILD CARE AND DEVELOPMENT

### Minutes of Board Meeting Thursday, March 25, 2010

Held at John F. Kennedy University, Pleasant Hill

Members Present: Cathy Roof, Margaret Wiegert-Jacobs, Carolyn Johnson, Daryl Hanson, Kathy Lafferty, Sue Houweling, Doug Rowe

Members Absent: Joan Means, Erin Hill Freschi, Alexandra Montgomery-Preston

Staff Present: Ruth Fernández, Terrissa Hein, Sue Christy

Guests: Deborah Penry, Silvana Mosca-Carreon, Janine Rockwell

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#### 1.0 Opening Procedures:

- Welcome: Chair, Carolyn Johnson called to order the Contra Costa County Local Planning Council for Child Care and Development Board Meeting at 2:22 PM.
- Introductions: Dispense with - Lafferty motion, Rowe second. *Approved.*
- Agenda review and adoption: Agenda was reviewed. Roof motion, Lafferty second. One (1) abstention. *Agenda approved.*
- Consider Approval of Past Minutes: Rowe motion, Roof second. One (1) abstention. *Minutes approved.*

#### 2.0 Public Comment:

- None

#### 3.0 Revised LPC By-laws:

- Ruth Fernández, LPC Coordinator gave background of changes made in the last two (2) months. By-laws have been reviewed, clarified and roles and mandates defined. All revisions have been approved by the Executive Committee prior to presenting to Board for approval today. Houweling motion, Hanson second. *By-law revisions Approved.*

#### 4.0 AB212 PDP Update:

- Terrissa Hein, AB212 PDP Education Liaison presented an overview of FY 2009-10 AB212 PDP.

#### 5.0 LPC Priorities Report:

- Ruth Fernández, LPC Coordinator reminded members of CDE Management Bulletin 09-05 instructing LPC's on the priority setting process. LPC Coordinator is currently collecting data. If needed, a Special Board Meeting will be called to vote on Priorities. A public hearing would be included. The Priorities Report is due to the State May 30<sup>th</sup>, 2010.

**6.0 Announcement**

- The Nominating Committee has a slate of Officers to present. Committee will send out slate with voting to take place at the May 27, 2010 Board Meeting.

**7.0 LPC Retreat debrief and recommendations:**

- Members shared thoughts with Plus & Delta

**8.0 Adjournment**

- Hanson motion to adjourn meeting, Wiegert-Jacobs second – *Motion approved*. Meeting adjourned at 3:04 P.M.