



**CONTRA COSTA COUNTY
LOCAL PLANNING COUNCIL FOR CHILD CARE AND DEVELOPMENT**

**Minutes of Board Meeting
Thursday, December 3, 2009**

Members Present: Cathy Roof, Joan Means, Erin Freschi, Daryl Hanson, Deborah Penry, Sue Houweling, Margaret Wiegert Jacobs, Doug Rowe, Kathy Lafferty
Members Absent: Carolyn Johnson, Lexy Montgomery, Gloria Hartsough, Patrick Shannon, Lynn Pfeiffer, Virginia Richardson
Staff Present: Susan Magnone, Sue Christy
Staff Absent: Ruth Fernández
Guests: Mark Mokski - Kids Club; Janeen Rockwell - Child Care Provider (retired); Blanca Silvana Mosca-Carreon – El Nuevo Mundo; Joan Symonds - DVC

1.0 Opening Procedures:

- Welcome/Introductions: 1st Chair Doug Rowe facilitated meeting in Chair's absence. Doug called to order the Contra Costa County Local Planning Council for Child Care and Development Board Meeting at 5:32 PM.
- Agenda review and adoption: Agenda was reviewed. Items reorganized: item 4.0 moved to item 3.0 – Lafferty motion, Roof second. *Agenda approved.*
- Consider Approval of Past Minutes: Correct spelling in item 4.0 to Rowe. Wiegert-Jacob motion, Penry second. *Minutes approved.*

2.0 Public Comment:

Mark Mokski from Kid's Club in Antioch - High Scope Consultant from Michigan will be training at site in February 2010. Training will be open to the public. Professional Growth and units will be given for attending.
Joan Means, DVC – Solano Community College will have writers Carter and Curtis April 23-24, 2010.

3.0 LPC By-Laws: Revised Attendance & Membership:

Susan Magnone presented the LPC Executive Committee revised attendance & membership by-law to the Board for approval. Difference: Three (3) unexcused absences to two (2) in a fiscal year with the third resulting in replacement. Procedure: Chair will contact member accruing two (2) unexcused absences. If a third unexcused absence occurs, member will be notified their appointment is terminated. Means motion to accept revision, second Roof. *Revision approved.* Revision will be presented to the County Board of Supervisors and sent to CDE for their records.

4.0 LPC Update –

Susan Magnone gave an update on the Center-Based Team Model pilot. Received seven (7) applications. Deborah Penry explained the review/scoring process. Five (5) clearly qualified teams were awarded grants. Teams are beginning their plans.

5.0 LPC Member Recruitment Update:

Doug Rowe & Margaret Wiegert-Jacobs introduced three (3) prospective member guests. A fourth prospective member was unable to attend. One (1) completed Application for Membership has been received and will be reviewed. There was discussion regarding available seats and the need for more Consumers (those using child care) and ideas for advertising the LPC, especially to families.

6.0 LPC Speaker's Bureau:

Doug Rowe asked members to bring an idea of a presentation site or organization to the next meeting on January 28, 2010. A presentation calendar and assignments will be planned. Hope is that Speaker's Bureau will be on track by February 2010. Some suggested sites: Rotary, Kiwanis, City Councils, Community College classes, School Districts.

7.0 LPC Comprehensive Countywide Child Care Plan:

Susan Magnone reminded members of the plan and the need to review accomplishments and next steps. Review will be placed on January 28, 2010 Board Meeting agenda.

8.0 LPC Committee Reports:

- Legislative Report: Kathy Lafferty reported the legislature is very quiet.
- Advocacy Committee: Cathy Roof reported on the Forum debrief meeting held December 3, 2009. 2009 could have been the best one yet. Artwork from Civic Arts was great. Aired well on CCTV.

9.0 Meetings attended by LPC Board Members/Coordinator:

CCDAA – Cathy Roof shared that CCDAA is proud of our County.

10.0 LPC Member Questions/Comments:

11.0 Adjournment

- Doug Rowe motioned to adjourn meeting – *Motion approved.* Meeting adjourned at 7:08 P.M.