



CONTRA COSTA COUNTY LOCAL PLANNING COUNCIL FOR CHILD CARE AND DEVELOPMENT

Minutes of Board Meeting Thursday, January 28, 2010

Members Present: Lynn Pfeiffer, Cathy Roof, Daryl Hanson, Kathy Lafferty, Carolyn Johnson, Doug Rowe, Deborah Penry
Members Absent: Erin Hill Freschi, Alexandra Montgomery, Joan Means, Margaret Wiegert-Jacobs
Staff Present: Ruth Fernández, LPC Coordinator; Sue Christy
Guests: Monica Joseph, Contra Costa Child Care Council; Janeen Rockwell, ABC Child Care Consultants; Mark Mokski, Kids' Club Preschool, Sue Houweling, Play and Learn School

1.0 Opening Procedures:

- Welcome/Introductions: Chair, Carolyn Johnson called to order the Contra Costa County Local Planning Council for Child Care and Development Board Meeting at 5:30 PM.
 - Timekeeper was established – Kathy Lafferty
 - Informational reminder of meeting protocol reviewed
- Agenda review and adoption: Agenda was reviewed. LPC Coordinator requested amendment to item 3.0 regarding resignation. – Rowe motion, Roof second. *Agenda approved.*
- Consider Approval of Past Minutes: Lafferty motion, Hanson second. *Minutes approved.*

2.0 Planning Council:

Revisions to bylaw Article VII and Article XII – Lafferty motion, Hanson second. *Revisions approved.*

Adoption of Member/Recruitment and Nominating Adhoc Committees – Lafferty motion, Hanson second. *Adoption approved.*

Accept Committee structure – Lafferty motion, Hanson second. *Acceptance approved.*

Written Committee reports request – Chair, Johnson and LPC Coordinator requested that all subcommittee Chairs prepared a written report of activities to present at board meetings. Hanson motioned to approve, Rowe second motion. *Request approved.*

3.0 Planning Council Correspondence:

LPC Coordinator shared information regarding

- New membership application from Blanca Silvana Mosca-Carreon approved by the Executive Committee. LPC Coordinator will present appointment recommendation at the Family and Human Services Committee meeting on March 1, 2010.
- Resignation of three (3) seats recorded.

4.0 Staff Report: updates

- Center-Based Team Model (CBTM) - Mid-year report due on February 21, 2010.

- Voluntary, Temporary Transfer of Funds – Window of opportunity for requesting transfer of funds approaching on May 1-May 15, 2010. Contact LPC Coordinator for questions or more information about the process.
- LPC Priorities – Due to CDE/CDD on May 30, 2010
- State Budget – Governor’s Budget – General fund proposal highlights provided by LPC Coordinator.

5.0 Committee Reports:

- Carolyn Johnson reported that the Executive Committee met January 11th. Committee is considering an informational LPC open house event. LPC board retreat to take place on March 25th, 2010.
- Doug Rowe reported on Speaker’s Bureau. Reviewed intent, need to revitalize.
- Deborah Penry shared that the City of Orinda has asked for an LPC presentation on March 2nd. Margaret Wiegert-Jacobs and Doug will assist Deborah with presentation. Board will have an in service on Speaker’s Bureau presentation on March 25th.
- Advocacy Committee – Legislative Update from Kathy Lafferty.

6.0 Meetings attended on behalf of the LPC:

- First 5: Kathy Lafferty
- CCDAA: Cathy Roof – Conference coming up on March 17th - 19th.
- CalSAC: Daryl Hanson – Currently accepting applications for Trainers
- State Funded Administrators: Ruth Fernández –Group continues to meet quarterly.
- CAEL QIS: Ruth Fernandez- Shared handouts of a CAEL QIS power point presentation provided by CDE at a state-wide LPC quarterly meeting.

7.0 Public Comment:

Mark Mokski from Kids’ Club suggested that State Funded Administrators receive LPC information so resources can be shared, LPC be incorporated into report and be invited to open house. Mark shared about a High Scope training taking place at Kids’ Club in March. Mokski also requested additional handouts that were missing in his meeting packet.

Monica Joseph from Contra Costa Child Care Council mentioned the upcoming Early Learning conference at DVC in April 17th.

Kathy Lafferty mentioned CCDAA meeting March 17-19 in Ontario.

Cathy Roof mentioned 31st Annual Wine Tasking to benefit Martinez Early Child Care Center on March 26th.

8.0 Adjournment

Rowe motion, Roof second – *Motion approved.*
Meeting adjourned at 7:12 P.M.