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Contra Costa County Office of Education
 Contra Costa County Local Planning Council for Child Care and Development

Purpose: LPC Executive Committee Meeting
 Location: CCCOE/Contra Loma Room
 Time: 9:00 AM – 11:00 AM

Facilitator: Carolyn Johnson
 Timekeeper: TBD
 Recorder: Sue Christy

*The projected timeline is a projection only not a limitation on the length of any agenda item, and may be revised at the meeting.
 The Contra Costa County Local Planning Council for Child Care and Development (LPC) will provide reasonable accommodations for persons with disabilities planning to participate in Contra Costa County Local Planning Council meetings who contact the LPC Coordinator at least 48 hours before the meeting at 925-942-3413.*

AGENDA
Monday, January 11, 2010



TIME	AGENDA TOPIC	PURPOSE	DISCUSSION LEADER	DESIRED OUTCOME
9:00 – 9:10	Welcome/Introductions/Agenda Review/ Determine Timekeeper	C	Carolyn	Approval of agenda and/or amendments Timekeeper established
9:10 – 9:30	Revised Attendance By-Law – * Define excused, unexcused and hardship * Review revised termination letter	D, C, A	Ruth	Member attendance definitions and procedures established – <i>present to LPC Board at January meeting</i>
9:30 – 9:50	CDE Reporting – * LPC certification * LPC quarterly report * LPC priorities - data gathering * Countywide Childcare Plan	I, D	Ruth	Committee updated, Countywide Childcare Plan next steps
9:50 – 10:15	Upcoming Activities – * Training * Retreat * Open House	I, D	Ruth	Find dates and identify member training, Board retreat, LPC open house
10:15-10:45	Speaker’s Bureau	D	Doug	Committee updated
10:45 – 11:00	Next Steps/Meeting Adjourn	I	All	Agenda items for next meeting

D = Discussion C = Consensus A = Action I = Information

NEXT MEETING: Monday, March 8, 2010

9:00-11:00 AM

CCCOE, Mt. Diablo Room - NOTE ROOM CHANGE